

NWEA Maine Through Year Assessment

Maine DOE Assessment Coordinator: **Krista Averill**

Contact Krista at Krista.Averill@maine.gov or 207-215-6528.

The Optional Winter Administration: Important Dates

March 14: Last day to run Operational Reports (except for the Student Score Data File) for the Winter 2025 administration

March 24: Winter 2025 Student Score Data File CSV becomes available for each SAU

For more information on Operational Reports, please see Part 5 of the [Assessment Coordinator Guide](#).

The Required Spring Administration: Important Dates

March 24: Acacia opens to SAUs for the spring administration

For more information on managing staff and student users, including updating student supports/accommodations, please see the [User and Student Management Guide](#).

March 24 – June 6: Acacia – MAP Growth sync is on

April 14 – May 30: Administration window (*closed April 21-25 for spring break*)

June 2-6: SAU Data Cleanup Window

Anticipated July 7: Spring 2025 Student Score Data File CSV becomes available for each SAU

Anticipated July 14: Spring 2025 Individual Student Reports become available

Professional Learning Opportunities

NWEA Professional Learning Opportunities

Maine DOE and NWEA have developed several professional learning (PL) opportunities for the 2024-25 school year. Below are the remaining offerings for this school year. Visit the [NWEA PL registration website](#) for more information.

*Applying Classroom Assessment Standards** ([Registration Link](#))

- Session 1: What existing frameworks can guide teachers' classroom assessment practices and inform decisions?
 - March 20, 3:00-4:30 PM
- Session 2: What are the main components of quality assessment practices?
 - April 3, 3:00-4:30 PM

*Balanced Assessment Systems for Leaders** ([Registration Link](#))

- Session 1: What are the main definitions and attributes of an effective, balanced assessment system?

- March 5, 11:30 AM -12:30 PM
- March 11, 3:30-4:30 PM
- Session 2: What are best practices for comprehensive assessment planning and improving student outcomes?
 - March 25, 3:30-4:30 PM
 - April 2, 11:30 AM – 12:30 PM

Triangulating Data for Instructional Insights ([Registration Link](#))

- March 24, 3:00-4:30 PM

*Attendance at session 1 is not necessary for attendance at session 2.

Maine Science Assessment

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Access to ADAM

If you are a new District Assessment Coordinator this school year and need access to ADAM, please verify that your contact information appears in the [NEO Contact Search](#) and then email Krista Averill at Krista.Averill@maine.gov.

Timely Resources

- [Getting Started in ADAM](#)
- [Pre-Administration Tasks](#)

Important Dates

Now: Assessment Coordinators can assign supports/accommodations and access test tickets for high school students

All students must be assigned to a class (i.e., proctor group) in ADAM. Here are directions for the [Quick Class Upload](#). As enrollments change before the administration window opens, you can identify [Unrostered Students](#) in order to add them to classes.

You can also [Update Student Supports and Accommodations](#) as well as [Create Additional Proctor Groups](#), if needed.

Note: It is recommended to wait to [Print Student Assessment Cards \(Test Tickets\)](#) until closer to the administration window as enrollments may change and tickets are considered secure assessment materials.

Now – March 12: The standard and large print [paper-based test order form](#) is open for the high school assessment.

March 3: All manuals, guides, and training modules become available at the [Maine Science Support page](#).

March 10 – May 23: Support call center open (M-F) - Toll Free Number: 855-544-0842

March 18 – April 4: The standard and large print [paper-based test order form](#) is open for the grades 5 & 8 assessments.

April 2: Assessment Coordinators can begin assigning supports/accommodations and access test tickets for students in grades 5 & 8

Note: It is recommended to wait to print test tickets until closer to the administration window as enrollments may change and tickets are considered secure assessment materials.

April 2-17: High school administration window

May 12-23: Grades 5 & 8 administration window

Anticipated end of August 2025: Individual student and aggregated (school and SAU) score reports become available in the Kite Reporting Platform

Please see the [Key Dates](#) document for a complete list of important dates.

Virtual Panelist Opportunities for Maine Science Educators

Maine DOE is currently recruiting grade 5 and high school science educators to participate in rangefinding. Please share the following information with educators in your SAU:

Rangefinding (High School): Thursday, May 29, 2025

- Time: 9:00 a.m. - 2:00 p.m. ET
- Purpose: Finalize the scoring rubrics and identify exemplar samples of student responses for high school constructed-response questions on the Maine Science Assessment.
- Stipend: \$150

Rangefinding (Grade 5): Thursday, July 10, 2025

- Time: 9:00 a.m. - 4:00 p.m. ET
- Purpose: Finalize the scoring rubrics and identify exemplar samples of student responses for grade 5 constructed-response questions on the Maine Science Assessment.
- Stipend: \$150

If you are interested in either of these Maine Science Assessment opportunities, please [COMPLETE THIS FORM by April 11](#).