

MAINE DEPARTMENT
OF EDUCATION (DOE)

Maine Through Year & Maine Science Assessments Updates

Technical Assistance

Technical assistance is available upon request and may include:

- Assistance preparing for and administering the assessment
- Professional learning session for school/SAU educators and/or administrators on understanding student data and accessing and utilizing reports
- Assistance in coordinating the administration of assessments for students placed out-of-district
- And more!

Please email Krista.Averill@maine.gov with any technical assistance requests for Maine Through Year Assessment or Maine Science Assessment.



Maine Through Year Assessment

Optional Winter Administration: Timeline

December 26 – February 28: Acacia – MAP Growth sync is on

January 6 – February 14: Administration window

January 31: Last day to request a paper-based form. The student's IEP or 504 plan must specify that instruction and assessment are paper-based. Standard print and large print paper-based forms are requested via [this form](#). To request a braille form, please email Krista.Averill@maine.gov.

February 7 at 4:00 PM: Last day to [request an assessment reset](#)

February 13 at 8:00 PM: Last daily change roster file is generated based on student information in Synergy. Any student demographic changes that are made in Synergy after this date/time will need to be submitted to Krista.Averill@maine.gov to be updated manually.

February 24-28: [SAU Data Cleanup](#) Window

March 14: Last day to run Operational Reports (except for the Student Score Data File) for the Winter 2025 admin

March 24: Winter 2025 Student Score Data File CSV becomes available for each SAU

FAQ: Should I administer Maine Through Year or MAP Growth this winter?

Did your SAU independently purchase MAP Growth licenses for all students you are planning to assess, including students who participate in the Maine Through Year Assessment in the fall and spring?

- If no, then you would need to administer the Maine Through Year Assessment to any students you plan to assess in grades 3-8 or 2nd year of high school. MAP Growth is not included in the state assessment program.

FAQ: Should I administer Maine Through Year or MAP Growth this winter?

Did your SAU independently purchase MAP Growth licenses for all students you are planning to assess, including students who participate in the Maine Through Year Assessment in the fall and spring?

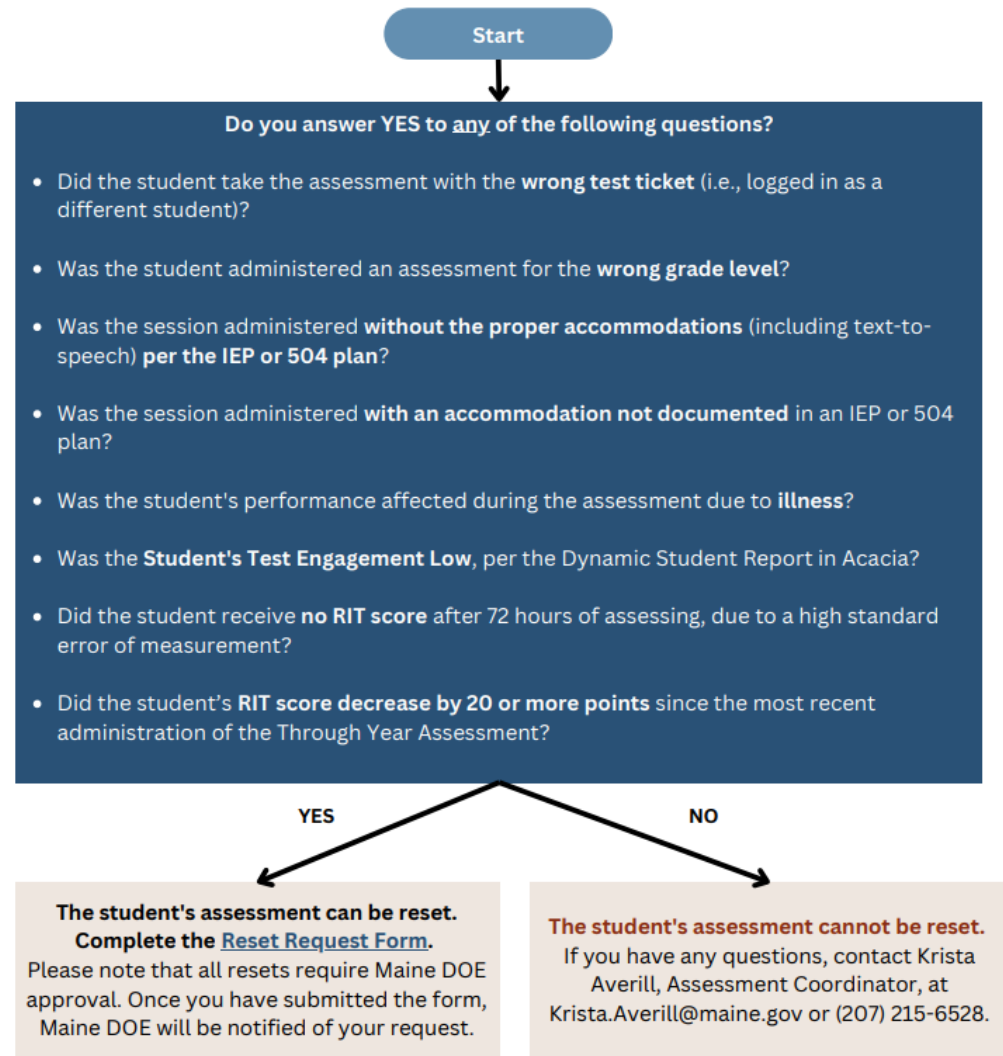
- If yes...
 - Do your students have fall RIT scores in the MAP Growth platform?
 - If no, because you did not initiate the transfer of RIT scores from Acacia to the MAP Growth platform in the fall and the students did not double-test, then students' assessments will start at a difficulty level aligned to their grade level (or their last RIT score in MAP, if that's from a prior school year) rather than to their most recent performance.
 - If yes, then there is no substantial difference between administering MAP Growth vs. Through Year in the winter. The platform is different, but the questions are all MAP Growth questions.
 - If your answer to both of the previous questions was "yes,"
 - A benefit of administering MAP Growth instead of Through Year is avoiding any rostering errors that may occur and prevent the sync of Through Year RIT scores into MAP Growth reports.
 - A detriment of administering MAP Growth instead of Through Year is that the student's spring assessment will start at the difficulty level of their fall administration rather than their most recent winter administration.

Missing Students from Acacia

- Daily change roster files are generated at 8:00 PM each weekday evening.
 - *Note: Changes made in Synergy after 8:00 PM on Friday will be included in the daily change file generated at 8:00 PM on Monday.*
- Those files are then loaded the next weekday (excluding state holidays) by 9:00 AM.
 - *Note: Changes made in Synergy after 8:00 PM on Friday will be loaded in Acacia on Tuesday morning.*
- If you are not seeing students in Acacia by 9:00 AM the weekday after you entered them in Synergy and you need to assess those students that day or the following day, please reach out to Krista Averill at Krista.Averill@maine.gov with the student's SSID.

Assessment Resets

Please see the [Reset Process Flow](#) for a list of criteria for an assessment reset, as well as a link to the reset request form.



Register for Remaining 2024-25 NWEA PL Offerings

Student-Centered Assessment Literacy*

- Session 2: Which structures and strategies support a culture of learning? How do you use classroom assessment tools to build assessment literacy?
 - January 30, 3:00-4:30 PM

**Participants may attend either session or both sessions. Attendance at session 1 is not necessary for attendance at session 2.*

Register for Remaining 2024-25 NWEA PL Offerings

Applying Classroom Assessment Standards*

- Session 1: What existing frameworks can guide teachers' classroom assessment practices and inform decisions?
 - March 20, 3:00-4:30 PM
- Session 2: What are the main components of quality assessment practices?
 - February 10, 3:00-4:30 PM
 - April 3, 3:00-4:30 PM

Using Achievement Level Descriptors to Ensure Classroom Rigor

- February 27, 3:00-4:30 PM

**Participants may attend either session or both sessions. Attendance at session 1 is not necessary for attendance at session 2.*

Register for Remaining 2024-25 NWEA PL Offerings

Balanced Assessment Systems for Leaders*

- Session 1: What are the main definitions and attributes of an effective, balanced assessment system?
 - March 5, 11:30 AM -12:30 PM
 - March 11, 3:30-4:30 PM
- Session 2: What are best practices for comprehensive assessment planning and improving student outcomes?
 - March 25, 3:30-4:30 PM
 - April 2, 11:30 AM – 12:30 PM

Triangulating Data for Instructional Insights

- March 24, 3:00-4:30 PM

**Participants may attend either session or both sessions. Attendance at session 1 is not necessary for attendance at session 2.*

Maine Through Year Assessment:

Whom do I contact?

NWEA Maine Partner Support

(855) 430-1777

techsupport@nwea.org

- Technical issues with the Acacia platform
- Technical issues with the State Solutions Secure Browser
- Technical issues with the MARC (MAP Growth) platform, including rostering in MARC

Maine DOE MEDMS Support Team

MEDMS.Support@maine.gov

(207) 624-6896

- Help determining if a student is eligible for the Maine Through Year Assessment, based on information entered by the SAU into Synergy

Maine DOE Assessment Team

Krista.Averill@maine.gov

(207) 215-6528

- Questions related to assessment content, accessibility, scoring, and reporting
- Policy-related questions
- Any problems that NWEA Maine Partner Support or the MEDMS Support Team are not able to resolve – For NWEA Partner Support, if you have a case number, please provide.

Maine Science Assessment

Maine Science Assessment

Looking Ahead to Spring 2025:

Manuals and guides are posted when finalized - Available Now:

- [Key Dates](#)
- [Score Interpretation Guide](#)
- [Kite Reporting Platform Guide](#)
- [Assessment Administration Manual](#)
- [Practice Tests and Tutorials](#)

Changes to the Administration

- ALL Grade Levels: Removal of Session 4 (Student Questionnaire)
- High School ONLY: Sessions 1, 2, and 3 reduced from 60 minutes each to 50 minutes each

Administration Schedule

- High School: April 2-17, 2025
- Grades 5 and 8: May 12-23, 2025

Spring Administration: Timeline (Part 1)

Task/Activity	Start	Finish
District Assessment Coordinator (DAC) ADAM accounts open.	2/25/25	9/5/25
DACs communicate access information to their returning Technology Coordinators & School Assessment Coordinators (SACs).	2/25/25	5/22/25
Training modules available at the Maine Science Zendesk Support Page .	3/3/25	N/A*
Assessment Coordinator Manual, Proctor User Guide, Accessibility Guide posted at the Maine Science Zendesk Support Page .	3/3/25	N/A*
High School paper order window opens, standard and large print: Request for Paper-Based Assessment	2/21/25	3/12/25
Support call center open regular hours: 7:30am – 4:00pm EST. Toll Free Number: 855-544-0842	3/10/25	3/21/25
Grades 5 & 8 paper order window opens, standard and large print: Request for Paper-Based Assessment	3/18/25	4/4/25
Approved high school paper materials arrive at schools.	3/21/25	3/21/25
Support call center open extended hours: 6:30am – 6:00pm EST. Toll Free Number: 855-544-0842	3/24/25	4/17/25

*Modules, manuals, and guides will be available until updated for the next school year.

Spring Administration: Timeline (Part 2)

Task/Activity	Start	Finish
High school administration window	4/2/25	4/17/25
High school - Submit special consideration requests in NEO. (Instructions)	4/2/25	4/17/25
High school paper materials return window.	4/3/25	4/24/25
Support call center open regular hours: 7:30am – 4:00pm EST. Toll Free Number: 855-544-0842	4/18/25	5/2/25
Approved grades 5 & 8 paper materials arrive at schools.	5/1/25	5/1/25
Support call center open extended hours: 6:30am – 6:00pm EST. Toll Free Number: 855-544-0842	5/5/25	5/23/25
Grades 5 & 8 administration window	5/12/25	5/23/25
Grades 5 & 8 - Submit special consideration requests in NEO. (Instructions)	5/12/25	5/23/25
Grades 5 & 8 paper materials return window.	5/13/25	5/30/25

Maine Science Assessment: *Whom do I contact?*

Kite Service Desk

Kite-support@ku.edu

(855) 277-9752

- Accessing reports from Spring 2023 and Spring 2024
- DACs creating user accounts

Maine DOE Assessment Team

Krista.Averill@maine.gov

(207) 215-6528

- Questions related to assessment content, accessibility, scoring, and reporting
- Policy-related questions
- Any problems that Kite Service Desk is not able to resolve, including creating District User accounts

Please note that the ADAM platform is **closed** to Maine SAUs/schools **until February 25.**