

General Assessments ([Maine Through Year](#) & [Maine Science](#))

Assessment Coordinator: Krista Averill

Contact Krista at Krista.Averill@maine.gov or 207-215-6528.

Preparing Proctors

Assessment Security Training

Proctors of the Maine Through Year and Maine Science Assessments are required to watch two assessment security trainings *once per academic year*. Any new proctors who have not yet watched the following two videos will need to before administration:

- [Assessment Security Overview Training Webisode](#) (5 minutes)
- [Assessment Irregularities! What Now? Security Training Webisode](#) (3 minutes)

MEA Assessment Security & Data Privacy Agreement

Proctors of the Maine Through Year and Maine Science Assessments are required to sign the MEA Assessment Security & Data Privacy Agreement once per academic year. The agreement is found in Appendix E (page 30) of the [Assessment Security Handbook](#). Any new proctors will need to sign the agreement before administration.

Assessment-Specific Proctor Training Videos

Maine Through Year Assessment Proctor Training Video

Proctors of the Maine Through Year Assessment are required to watch the [Maine Through Year Assessment Proctor Training Video](#) (9 minutes) once per academic year. Any new proctors who have not yet watched the video will need to prior to administration of the assessment.

Maine Science Assessment Proctor Training Video

Proctors of the Maine Through Year Assessment are required to watch the [Maine Science Assessment Proctor Training Video](#) (9 Minutes).

Supplemental Text-to-Speech Guidance for the General Assessments

[Supplemental guidance for the assignment of text-to-speech](#) has been developed.

Updating a Student's Chosen Name in the Assessment Platforms

A student's name can be updated in the assessment platforms so that their chosen name appears on their test tickets, within the proctoring platform, and in reports.

Maine Through Year Assessment

Contact NWEA Maine Partner Support at (855) 430-1777 with the student's SSID, legal name, and preferred name. Alternately, email the student's SSID and preferred name to Krista Averill (Krista.Averill@maine.gov).

Maine Science Assessment

The School or District Assessment Coordinator can independently update the student's chosen name in ADAM as part of the Preferred Name field. Please read this [article](#) for more information.

NWEA Maine Through Year Assessment

Maine DOE Assessment Coordinator: **Krista Averill**

Contact Krista at Krista.Averill@maine.gov or 207-215-6528.

Spring 2024 Administration

The Spring 2024 Through Year Assessment administration window is April 22 through May 31.

Manuals and Guides

The Spring 2024 manuals and guides are on the [NWEA Maine Connection](#) page.

MAP Growth – Acacia Sync

Individuals with the System Administrator, District Assessment Coordinator, and Data Administrator roles have access to the Student Import Errors report in the Acacia platform now through June 7. Information regarding errors and their resolution can be found [here](#).

Professional Learning Opportunities

Maine DOE and NWEA have developed several professional learning (PL) opportunities for May for the Maine Through Year Assessment. Different PL opportunities have been developed to meet the needs of individuals with varying levels of prior experience and familiarity with the Maine Through Year Assessment. For a complete overview of remaining PL sessions for this spring, [please view this flyer](#).

Maine Science Assessment

Maine DOE Assessment Coordinator: **Krista Averill**

Contact Krista at Krista.Averill@maine.gov or 207-215-6528.

Spring 2024 Pre-Administration: *ADAM is open!*

The Spring 2024 Through Year Assessment administration window is May 13-24.

Paper-Based Assessment Requests

The [paper-based assessment request form](#) closes on Thursday, May 9.

Manuals and Guides

The [Spring 2024 manuals and guides](#) are on the [Maine Science Support Page](#).

Additional Resources

Practice Tests

Use the browser-based ADAM, <https://adamexam.com/tester/>, and enter the test codes found [here](#).